



ISSA: Chapter Board Meeting Minutes

May 1, 2014 11:30am - 1:00pm
 Crowne Plaza - 6121 N. IH 35
 Austin, TX 78731

Presiding Officer: Charisse Castagnoli, President	Recorded By: Chuck Interrante, Member
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Officers, Members, and Guests in Attendance:

+ Charisse Castagnoli, President	+ Philip J Breyer, Past President
+ Auston Holt, Vice-President	Matt Pardo, Volunteer Coordinator
Heather Poggi-Mannis, Education Director	Vern Williams, Past President
Richard Stephens, Membership Director	Dominic Pace, UT Student Rep.
+ David Ochel, Corresponding Secretary	+ Chuck Interrante, Recording Secretary (Interim Appointee)
+ Courtney Cavness, Marketing Director	+ Gene Naftulyev, Sponsorship Director
Stephen Wolff, Treasurer	+ Doug Landoll, Past President
Larry Moore, Operations Director	+ Paul Griffin, Past Board Member

1. **Call to Order — Time:** 11:41am, Opening Comments – NA.

2. **Reading and Approval of Minutes of the Last Board Meeting:**
Date of minutes read and approved

Approved?

- June is “Bring a Friend” month. We need to actively promote this event.
- How do we deal with the potential large attendance?
- We will want to capture the guest information (email) for lead generation.
- Can we add a radio button to EventBrite (will you bring a friend?) yes, no – if yes, what is their email address?

SPONSORS [*Gene Naftulyev, Sponsorship Director Reporting*]

1. Gene has done some research on alternate vendors for “challenge coins.” He believes there may be less expensive alternatives.
2. We may still need a sponsor for the May Austin Security Professionals meeting. Luminate is on deck (Ben Holder is the contact).



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MEMBERSHIP [Richard Stephens, Membership Director Reporting]

1. Richard could not attend.

MARKETING [Courtney Cavness, Marketing Director Reporting]

1. Courtney will be meeting with Matt to discuss work on the chapter website.
2. Courtney is developing a "style guide" that will include RGB values for colors.
3. She will distribute over the web and we can vote online.
4. Marketing needs a credit card to use for chapter business. This is an action item for Stephen (Treasurer). The limit needs to be at least \$500/month.
5. We need to identify all the places where our logo is used so we can ensure that we are updating the old logo (especially with partner events – Austin Security Professionals, Innotech, HIMSS, OWASP, B-Sides, etc)

FINANCES [Stephen Wolff, Treasurer Reporting]

ACCOUNT BALANCE:

- | | | | |
|-------------------------------|--------------------|-------|-----------------|
| 1. A+ FCU Checking account: | <u>\$24,632.47</u> | as of | <u>05/01/14</u> |
| 2. Paypal account: | <u>\$2,251.69</u> | as of | <u>05/01/14</u> |
| 3. A+ FCU Conference account: | <u>\$110.92</u> | as of | <u>05/01/14</u> |
| 4. Total: | <u>\$26,995.08</u> | | |
5. Stephen needs to give Courtney a chapter credit card with a credit line of at least \$500/month.

COMMUNICATION [David Ochel, Corresponding Secretary Reporting]

1. David updated the logo on Eventbrite.
2. Problem with Google Drive: whoever currently creates a document is the "owner." What happens when we have turnover?
3. Should we pay for Google Apps for business (\$600/year)? Can we get pricing as a non-profit?
4. Charisse will follow up with Google. If we can't get non-profit pricing there will be a proposal to pay for Google

ORGANIZATION [Larry Moore, Operations Director Reporting]

1. Larry was not able to attend. He is at Norris with Stephen prepping for the half day training event held by Josh Sokol.

VICE PRESIDENT'S REPORT [Auston Holt, Vice-President]

1. Info for the May chapter meeting has been posted on the AustinISSA website.
2. RadWare will be our sponsor for May's meeting.

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EDUCATION DIRECTOR'S REPORT [*Heather Poggi-Mannis, Education Director, Reporting*]

1. Heather did not attend. She is on a well-deserved vacation.
2. We have speakers set for June and August.
3. September – Proposed topic = Raising Awareness and Promoting Integration among Security and Privacy Practitioners.
4. We are currently brainstorming for speakers. Experts from non-US organizations would be interesting (e.g. EU, Canada).

RECORDING SECRETARY

1. Nothing to report

NEW BUSINESS

UT Student Chapter (Dominic Pace)

1. Dominic did not attend.

Chapter Officer Communication

1. xxxx

ADJOURNMENT:

Motion to Adjourn was made by Auston: Seconded by Charisse at 12:22pm: **PASSED**

The Meeting was adjourned at 12:22pm, on May 1, 2014