ISSA: Chapter Board Meeting Minutes

May 4, 2016 11:30am - 1:00pm
Crowne Plaza - 6121 N. IH 35
Austin, TX 78731

Presiding Officer: Jackie Wilson, President  Recorded By: David Longenecker

Officers, Members, and Guests in Attendance:

+ Jacqueline Wilson, President  +  David Longenecker, Recording Secretary
+ Larry Moore, Vice-President  +  Vern Williams, former board member (attending by telephone)
+ Bob Cadenhead, Education Director  Paul Griffiths, former board member
+ Doug Engle, Membership Director  Doug Landoll, former board member
+ Dave Gray, Treasurer  Karthik (chapter member, Innotech committee chair)
George Stolard, Corresponding Secretary
+ Heather Poggi-Mannis, Marketing Director
+ Stephen Wolff, Operations Director
+ Nash Garrison, Sponsorship Director

1. Called to order at 11:40am, Jackie Wilson presiding, we do have a quorum.

2. Already paid $7,500 to Syntricate for forensics class instructor; that money is being held pending a decision to reschedule or cancel. Have not paid JJ Pickle Center for room. Discussion on whether to present the class as “Advanced Forensics using the open source FTK for to demonstrate techniques?” One spoken concern was that the class appeared tool-specific when potential students use a different product. Board developed a “blitz advertising” plan last month; should formalize a repeatable advertising plan for future classes with target dates for different milestones.

Board consensus is Dave Grey will request a refund from Syntricate, and will re-engage at such time as we are ready to do a class if they are a fit for the content we want to provide.

Heather will survey the community to find out what training is needed.

Heather will contact a group of Temple, TX people by way of George Sprague (Larry Moore has the contact information).
3. May speaker has fallen through. Nash will reach out to Trey Ford (responded that he cannot do this month), and coordinate with Bob and Charrisse to ensure we don’t double-book.

4. Red Team Field Manual class: propose $195 ISSA members, $295 earlybird for non-member (by May 31 midnight), $350 full price non-members June 1 and later.

   Jackie moves to price the training at $195 for ISSA members (no late penalty); $295 for non-members May 31 or before, and $350 for non-members June 1 or later. Seconded by Larry. Motion passes.

5. Sponsors – easier to get for chapter meetings because of history of attendance. Classes harder because sponsors want to see committed attendees that are buyers for their companies. Several verbal commitments in the pipeline.

6. David L – find out who has access to the AustinISSA Twitter account, and take ownership of it (done).

7. Larry prepared a draft RASCI chart with roles and responsibilities. Larry will set up a conference call working session to finalize the draft including all board members, which will be voted on in the next board meeting.

8. Innotech update by Karthik

9. Heather moves to adjourn at 1:00pm Seconded by Larry. Done.
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SPONSORS [Nash Garrison, Sponsorship Director Reporting]
1. Upcoming sponsors:

Activity  |  Sponsor
--- | ---

MEMBERSHIP [Doug Engle, Membership Director]

MEMBERSHIP SUMMARY

General Membership
One Year (including contestant winners who joined)  G1 205
Two Years  G3 15
Three Years  G3 9
Five Years  G5 2
TOTAL  231

Government Membership
One Year  G1 17
Two Years  G2 3
Three Years  G3 2
Five Years  G5 1
TOTAL  41

CISO Executive  C 1
Enrollments  E 1
ExLibrary  L 2
Student  S 8
TOTAL (including special members)  294
TOTAL (sporadic special members)  393

RENEWING MEMBERS

Name  Company  Position  Cat
Guerrina Coffin  Legislative Budget Board  Manager  G1
John Chambers  University of Texas at Austin  Senior Technology  Engineer  G1
Tommy Do  National Cyber Intelligence Sharing Center  Sr. Sales Engineer  G1
Brian Enlow  Texas  Executive Director  G1
Deep Engle  Lending Club  Sr. Data Information Security  G1
David Laramee  ProSphere  Information Security  G1
Donovan Irving  ProSphere  Information Security Engineer  G1
Mark Montgomery  Texas Computer of Public Accounts  Information Security Analyst II  G1
Douglas Moore  Texas Computer of Public Accounts  Manager, IT & Security  G1
Greg Purdy  Texas Computer of Public Accounts  Technical Risk Analyst  G1
Stacie Skylar  Texas School for the Blind and Visually Impaired  Webmaster  G1
James Rivera  Texas Computer of Public Accounts  G1
Brian Rutledge  Texas Computer of Public Accounts  MTSSW CakeKing  G1
Chris Santos  ELP Risk Analyst  G1
Mauro Scarpino  ELP Risk Analyst  G1
Rene Tijani  SS1 Labs  Client Success Manager  G1

NEW MEMBERS

Name  Position  Cat
Jimmy Whitten  Manager  G3
Joel Fasse  Senior Technology  Engineering  G1
Logan Gilbert  CEO Solutions  Founder  G5
Joseph Fierce  Department Store  Technical Assistant  G5
David Fisher  G1
Erath Associates  Alexander Solutions  CEO  G1

CONTEST WINNERS

Winners are automatically included in this roster until they join. They are counted in the General Membership - One Year Summary.

Name  Summary  Status  Notes
Valde Avila  Bring a Friend  1/2015  Joined  1/9/2013

LAPSED MEMBERS

Name  Position  Cat
Joe Adams  TX COMMISSIONER OF ENVIRONMENTAL QUALITY Information Security Analyst  G1
Michael Acosta  Legg Mason Technologies  Security Analyst  G1
Allen Alms  Legislative Budget Board  G  G1
Joshua Anderson  Microsoft  Security Analyst  G1
James Shenley  City of Corpus Christi  G1
Joshua Dempsey  Texas Department of Public Safety  Senior Police Officer  G1
Travis DeWalt  Dell Inc  G1
Raja Eddleman  DELL Inc  Security Consultant  G1
Mike Enna  OCLT Inc  G1
Jude Handling  Texas Department of Banking  G3
Michael Hata  G1
James Law  G1
Dave McCurdy  G1
Judy Rotter  G1

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MARKETING [Heather Poggi-Mannis, Marketing Director Reporting]
1. See summary above.

FINANCES [Dave Gray, Treasurer Reporting]

The April 30, 2016 Chapter balance sheet, including Eventbrite, PayPal and A Plus Credit Union is below.

ISSA_Austin

Balance Sheet
As of April 30, 2016

<table>
<thead>
<tr>
<th>ASSET'S</th>
<th>Jan 31, 16</th>
<th>Feb 29, 16</th>
<th>Mar 31, 16</th>
<th>Apr 30, 16</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Assets</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Checking/Savings</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A+ Conf Checking (Conference Checking)</td>
<td>10.00</td>
<td>10.00</td>
<td>10.00</td>
<td>10.00</td>
</tr>
<tr>
<td>A+ Conf. Savings (Conference Savings)</td>
<td>19,013.62</td>
<td>19,016.34</td>
<td>10,018.94</td>
<td>10,020.43</td>
</tr>
<tr>
<td>A+ Oper. Checking (Operating Account)</td>
<td>10,851.63</td>
<td>10,855.10</td>
<td>12,072.52</td>
<td>15,384.69</td>
</tr>
<tr>
<td>A+ Oper. Savings (Share savings)</td>
<td>10.00</td>
<td>10.00</td>
<td>10.00</td>
<td>10.00</td>
</tr>
<tr>
<td>PayPal</td>
<td>3,000.00</td>
<td>2,937.89</td>
<td>3,000.00</td>
<td>2,925.82</td>
</tr>
<tr>
<td>Petty CASH</td>
<td>268.00</td>
<td>268.00</td>
<td>268.00</td>
<td>268.00</td>
</tr>
<tr>
<td>Total Checking/Savings</td>
<td>33,153.25</td>
<td>32,887.33</td>
<td>25,379.46</td>
<td>28,598.74</td>
</tr>
<tr>
<td>Total Current Assets</td>
<td>33,153.25</td>
<td>32,887.33</td>
<td>25,379.46</td>
<td>28,598.74</td>
</tr>
</tbody>
</table>

COMMUNICATION [George Stolard, Corresponding Secretary Reporting]
1. Nothing to report

LEADERSHIP [Jacqueline Wilson, President Reporting]
1. Nothing to report

ORGANIZATION [Stephen Wolff, Operations Director Reporting]
1. Nothing to report

VICE PRESIDENT’S REPORT [Larry Moore, Vice-President]
1. Nothing to report

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EDUCATION DIRECTOR’S REPORT [Bob Cadenhead, Education Director, Reporting]
1. See summary above

RECORDING SECRETARY
1. Nothing to report

NEW BUSINESS

UT Student Chapter (Dominic Pace)
1. Did not attend

Chapter Officer Communication
1. Nothing to report

Additional discussion notes:
1. None

ADJOURNMENT:
1. 

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