



ISSA: Chapter Board Meeting Minutes

June 4, 2015 11:30am - 1:00pm
 Crowne Plaza - 6121 N. IH 35
 Austin, TX 78731

Presiding Officer: Jackie Wilson, President	Recorded By: Matt Pardo
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Officers, Members, and Guests in Attendance:

+ Jacqueline Wilson, President		David Longenecker, Recording Secretary
+ Auston Holt, Vice-President		Richard Stephens, Past Board Member
+ Matt Pardo, Education Director	+ Stephen Wolff, Past Board Member	
+ Larry Moore, Membership Director		Courtney Cavness, Past Board Member
+ Dave Gray, Treasurer		Heather Poggi-Mannis, Past Board Member
		Paul Jauregui, Innotech committee chair
+ Paul Griffiths, Marketing Director	+ Phil Beyer, Past Board Member	
+ Vern Williams, Operations Director		
		Charisse Castagnoli, Sponsorship Director

The meeting was called to order at 11:40 am by Jackie. We do have a quorum.

1. Matt read the minutes. Motion by Mat to approve the minutes as read, seconded by Paul; the motion passes.
2. Dave presented the financials, and suggested we maintain a reserve of \$20,000 at all times.
 - Internal review is in progress, but not complete to the point that we can approach Chase about a business credit card. Dave anticipates this will be done in the next few months.
 - There was some minor discussion about the fact that we have a debit card, but not a credit card.
 - Dave will look into moving a portion of our cash into a savings account in order to protect ourselves in the event of some sort of fraud.
3. Jackie brought up a scholarship for the UT Privacy program. Griff will champion this idea.
4. Jackie mentioned that speakers have been a scramble lately and would like information put together sooner/faster.
 - Action item: Matt will send a message to the officers requesting contact information and will collect it earlier.

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5. Jackie brought up the idea of a service project. Vern mentioned doing it through his church.
6. Reach out to UT. Will check with Dominic for working with UT. Larry mentioned Brent Winkleman. Professor Young
 - Phil mentioned that there are limited meetings. Meetings best if there is food provided. Provide speakers and such. Maybe joint
 - Meeting with some of the student chapters of various groups (IEEE, IT security and so on)
 - Action item: Larry will take this action item and spearhead with Dominic.
7. Jackie brought up the idea of the board doing a service project as a team building exercise.
 - People talked about various talks they have given to various groups including computer club of austin, assisted care groups, schools, AISD
 - Action item: Vern mentioned heroes night out and will contact them
8. Education report
 - Jeff Reich to present in the June meeting.
 - Raf is on for July
 - Tyler is still good for July
 - Brian Engle said he could speak later in the year if we want
 - Feedback is in the usual place
 - June meeting info will be posted as soon as I get it
9. Action item: Promote SDLC event
 - Friday June 12th
 - Secure DLC should be promoted in the newsletter
10. Jackie brought up the chapter submission for chapter of the year
 - - one chapter doubled membership by changing things
 - Dave said we could upgrade the food at Norris
 - Maybe mix up the food for the meetings so it isn't always the same
 - Phil - great idea to refresh, content is the primary thing to consider, don't do a good job promoting the meetings, haven't done a good comprehensive survey of the list
 - Action item: Griff will look into a survey - he will talk with David
 - Another chapter built a security lab - with security tools and such
 - could associate with the university -
 - Auston mentioned hackerspace
 - Vern mentioned tech now
11. Larry mentioned the policy for the calendar he created

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- Auston mentioned putting it to vote at the next meeting

12. Michael's class was discussed and we may move it to later in the year

13. Dave Grey is talking with a representative from Cyber Range about either a chapter talk or a half-day / full-day class. Multi-day classes appear far too expensive to appeal to our membership.

SPONSORS [*Charisse Castagnoli, Sponsorship Director Reporting*]

1. Upcoming sponsors:


Activity	Sponsor

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MEMBERSHIP [Larry Moore, Membership Director Reporting]

- 17 renewing members
- 230-240 are our member numbers



MEMBERSHIP REPORT
MAY 2015

ACTIVE MEMBERS
234

MEMBERS

New Members

Name	Company	Position
Kevin Dunn	ISEG Partners	Technical VP
Tim Flowers	Sonic Healthcare USA	IS Manager USA
Nils Kreal	General Motors	CIRT Security Analyst
Dmitry Tsooblovsky	NTT Data	Manager Infrastructure Services
Jose Victorio	American Campus Communications	Information Security Analyst

Renewing Members

Name	Company	Position
Avery Buffington	SecureNet Payment Solutions	Security Engineer
Joshua Calvin	Southwest Key Programs	IT Director
Edgar Casillas	Austin Energy	Sr. Security Engineer
Kathleen Donaho	Information Security & Risk	GRC Consultant

ISSA Capital of Texas Chapter
1108 Lavaca St. Suite 110-404, Austin TX 78701-2172
http://www.austisowa.org

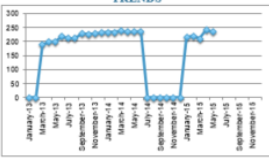
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Jaeger	Management	
Glori Euser	Filly Intelligence LLC	CISO
Tim Flowers	Sonic Healthcare USA	IS Manager USA
Leticia Kinuthia	Mary Leticia Kinuthia	Security Architect
Laurel Marotta		
Henry Moreno	Dell	E-Discovery Manager
Gene Natulykx	InstantCustomer.com	COO
Rex Nelson	Raytheon COI	Cyber Professional
Dominic Pace	Taogoo	Security Engineer
Randolph Quiroz	State of Texas	IAM Project Manager
Joel Scambray	Cigital	Managing Partner
Joseph Visconti	Visconti Consulting	CEO
Latasha Widley	Hewlett-Packard	Third Party Assessor
Vern Williams	Cyber Defenses, Inc.	Chief Security Officer
Jaqueline Wilson	Dell	IT Security Specialist

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TRENDS



	Membership Total		
	2015	2014	2013
January	220	233	0
February	227	232	0
March	241	237	188
April	241	235	198
May	234	235	200
June		238	218
July		0	212
August		0	212
September		0	227
October		0	226
November		0	228
December		0	231

Months with no members were not recorded.

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MARKETING [Paul Griffiths, Marketing Director Reporting]

1. Nothing to report.

FINANCES [Dave Gray, Treasurer Reporting]

The May 31, 2015 Chapter balance sheet, including Eventbrite, PayPal and A Plus Credit Union is below.

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Budget - Annual Year to Date - Current Year
10/1/2014 through 9/30/2015 Using 2015 Budget

6/2/2015

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Category	Actual	2015 Budget	Difference
INCOME	63,527.70	55,100.04	8,427.66
Chapter Sponsorships (Inc)	11,500.00	9,999.96	1,500.04
Educational Revenue	41,362.03	35,500.08	5,861.95
Hosted Training Events	40,448.70	0.00	40,448.70
20150202 - 0206 CHFIV8	40,423.70	0.00	40,423.70
20150713 - 0714 Intro to Maware	25.00	0.00	25.00
Member Meetings	913.33	3,500.04	-2,586.71
Interest (Inc)	45.14	99.96	-54.82
Member Dues (Inc)	6,230.00	8,000.04	-1,770.04
Other Income	674.00	1,500.00	-826.00
Association-Branded Items	274.00	1,500.00	-1,226.00
Misc (Inc)	400.00	0.00	400.00
EXPENSES	51,254.49	61,050.00	9,795.51
Conferences (Exp)	1,500.00	2,250.00	750.00
Bsides	1,500.00	1,500.00	0.00
Innotech	0.00	249.96	249.96
Misc. Conference Expenses	0.00	500.04	500.04
Education Costs	33,399.36	33,000.00	-399.36
Educational Promo Items	86.99	500.04	413.05
Hosted Training Events	31,998.52	27,000.00	-4,998.52
20150202 - 0206 CHFIV8	31,998.52	0.00	-31,998.52
Other Hosted Training Events	0.00	27,000.00	27,000.00
Misc	4.85	0.00	-4.85
Other Conferences & Training	354.00	1,500.00	1,146.00
Speaker Appreciation Awards	448.00	500.04	52.04
Speaker Expenses & Fees	507.00	2,499.96	1,992.96
Training Scholarships & subsidies	0.00	999.96	999.96
General Expenses	5,709.18	9,599.88	3,890.70
Accounting & Banking Fees	1,719.79	2,499.96	780.17
Advertising & Marketing	233.10	500.04	266.94
Association Branded Items	1,789.10	1,500.00	-289.10
Equipment & Software Purchases	198.10	249.96	51.86
Office Supplies	58.99	200.04	141.05
Other	400.00	0.00	-400.00
Postal Box Rental	384.00	399.96	15.96
Printing Costs	13.10	249.96	236.86
Recognition Awards	107.00	500.04	393.04
Records Storage	516.00	999.96	483.96
Website & Email expenses	290.00	2,499.96	2,209.96
Meetings	6,929.42	16,200.12	9,270.70
Board	1,268.50	3,500.04	2,231.54
Members	5,459.26	11,000.04	5,540.78
Planning	201.66	500.04	298.38
Net Difference:	12,273.21	-5,949.96	18,223.17

Notes:

1. Income from sponsorships already exceeds the budgeted amount by \$1,500 (way to go Charisse!)

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Balances

Account	2/28/2015	3/31/2015	4/30/2015	5/31/2015
ASSETS				
Cash and Bank Accounts				
A+ Conf Checking	\$10.00	\$10.00	\$10.00	\$10.00
A+ Conf. Savings	\$101.14	\$101.16	\$101.18	\$101.20
A+ Oper. Checking	\$33,395.52	\$36,099.49	\$36,527.89	\$37,448.04
A+ Oper. Savings	\$10.00	\$10.00	\$10.00	\$10.00
PayPal	\$1,000.00	\$1,145.74	\$3,096.25	\$3,142.95
Petty CASH	\$60.00	\$100.00	\$100.00	\$145.00
TOTAL Cash and Bank Accounts	\$34,576.66	\$37,466.39	\$39,845.32	\$40,857.19
TOTAL ASSETS	\$34,576.66	\$37,466.39	\$39,845.32	\$40,857.19
LIABILITIES	\$0.00	\$0.00	\$0.00	\$0.00
OVERALL TOTAL	\$34,576.66	\$37,466.39	\$39,845.32	\$40,857.19

COMMUNICATION *[David Ochel, Corresponding Secretary Reporting]*

1. Nothing to report

LEADERSHIP *[Jacqueline Wilson, President Reporting]*

1. Nothing to report

ORGANIZATION *[Vern Williams, Operations Director Reporting]*

1. Nothing to report

VICE PRESIDENT'S REPORT *[Auston Holt, Vice-President]*

1. Nothing to report

EDUCATION DIRECTOR'S REPORT *[Matt Pardo, Education Director, Reporting]*

1. Nothing to report

RECORDING SECRETARY

1. Nothing to report

NEW BUSINESS

UT Student Chapter (Dominic Pace)

1. Did not attend

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Chapter Officer Communication

1. Nothing to report

Additional discussion notes:

1. None

ADJOURNMENT:

1. @13:04 Matt moved to adjourn, seconded by Larry, motion passed.