



ISSA: Chapter Board Meeting Minutes

May 7, 2015 11:30am - 1:00pm
 Crowne Plaza - 6121 N. IH 35
 Austin, TX 78731

Presiding Officer: Jackie Wilson, President	Recorded By: David Longenecker
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Officers, Members, and Guests in Attendance:

+	Jacqueline Wilson, President	+	David Longenecker, Recording Secretary
+	Auston Holt, Vice-President		Richard Stephens, Past Board Member
	Matt Pardo, Education Director	+	Stephen Wolff, Past Board Member
+	Larry Moore, Membership Director		Courtney Cavness, Past Board Member
+	Dave Gray, Treasurer		Heather Poggi-Mannis, Past Board Member
	David Ochel, Corresponding Secretary	+	Paul Jauregui, Innotech committee chair
+	Paul Griffiths, Marketing Director	+	Phil Beyer, Past Board Member
	Vern Williams, Operations Director		
	Charisse Castagnoli, Sponsorship Director		

The meeting was called to order at 11:35 am by Jackie. We do have a quorum.

1. Paul gave an update on Innotech, speaker lineup is coming together. The overall theme is leaning toward threats and threat actors in the morning, with detection and prevention techniques in the afternoon. Chip-and-signature payment card laws kick in October 1, so will likely be a hot topic at the time of Innotech.
2. Dave: do ISSA bylaws or code of ethics prohibit bringing someone with a felony conviction to speak at a chapter-hosted event, or attending an event featuring such a person? Dave G and Steve W will look into that.
3. Chris Hadnagy SE class, could do a 2-day class for \$1600 per student (includes travel and lodging), minimum 10 students, prefers 18-22. October-November time frame best for Chris. Focus on OSINT. **Auston** to mention at chapter meeting, gauge interest.
4. Cyber Range?
5. May meeting: Dan Crowley (IOActive), Windows filetype masquerading. Sponsor Center for Identity. **Matt** to pursue a speaker for DIR – they allocated a slot for ISSA meeting, but doesn't fit with our regular membership meeting. Many gov members of chapter will be there anyway.
6. **David L** contact Chris Sellers about August or September speaking slot.
7. **Larry M** will submit nomination for Brian Krebs for ISSA Hall of Fame.

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8. April minutes – motion by Larry, second by Jackie, motion passes.

9. What do we / do we not promote? Matt, Cherisse, David O, Vern, Larry will take this aside and come up with a proposal. We don't want the calendar to become unwieldy or erode sponsor value, but do want to provide value to the members.

SPONSORS [*Charisse Castagnoli, Sponsorship Director Reporting*]

1. Upcoming sponsors:


Activity	Sponsor
April ISSA lunch	CA
May ISSA lunch	Center for Identity

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MEMBERSHIP [Larry Moore, Membership Director Reporting]

- The good news is our membership has risen to 241 members but the bad news is our lapsed members has risen to 19. Having said that, some of the members in that list have been very active in ISSA so it is certain that this is nothing more than an accidental oversight. A reminder was sent to all members who have lapsed or will lapse in May.



MEMBERSHIP REPORT
APRIL 2015

ACTIVE MEMBERS
241

MEMBERS

New Members

Name	Company	Position
Joe Adams	TX Commission on Environmental Quality	Information Security Analyst
Michael Adkins	SaltPoint Technologies	Security Analyst
Andrea Anderson	Bridgepoint Consulting	Senior Consultant
Gerry Ceffey	Legislative Budget Board	Manager
Joshua Dempsey		
Tonya Drummonds	DELL INC	Security Consultant
Michael Hicks		Named Account Manager
Darrel Larsen		
Jody Nickel		
Jerry Noble	Texas Comptroller of Public Accounts	Statewide Systems Security Manager
Bruce Perrin	Legislative Budget Board	Senior Systems Analyst
Brian Rutledge	Verizon Data Services, Inc.	MTS IV - CostEng

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Renewing Members

Name	Company	Position
Allen Ansbuhl	Legislative Budget Board	
James Bradley	Upland Strategy Group	Director of Security
Stuart Clark	State of Texas, Department of Information Resources	CISO
Travis Dye	DELL, INC.	Cloud Services
Brian Engle		
Doug Engle	RSA	Sr Sales Engineer
Mike Gage		
Roger Hale	Texas Guaranteed Student Loan Co	CISO
James Law	Prospoint, Inc.	Sr. Sales Engineer
Steve McGeevock	SYMANTEC	Sr Director of Security Architecture & Engineering
Donald Stachniak	eBay Inc.	Manager, Threat Analysis
Christopher Weldon		Director of Threat Intelligence

None

POTENTIAL MEMBERS

None

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INACTIVE MEMBERS
RECENTLY LAPSED

Name	Company	Position
John Aebischer	MIT Data Inc.	Information Security SR CINSLT
Kathleen Donaho-Jaeger	Information Security & Risk Management Services	Senior Information Security & GRC Consultant
Brian Farrar	Texas Municipal Retirement SUSTA	Network Operations Manager
Melanie Fontaine	FS NETWORKS, INC.	
Blake Halstead	ERCOT	Security Controls Analyst
Michael Hamilton	Self - retired	Logical Security Specialist / Top Secret SME
James Hess	Texas Guaranteed	Team Leader, Security Operations Center
Patrick Hill	Hewlett-Packard	Product Manager
Charles Intersteck		
Sharyn Lopez-Decker	City of Austin	IT Security Analyst
Gabe Nalubayo	InstantCustomer.com	COO
Dominic Pace	JAGOS	Security Engineer
Jason Penn	PricewaterhouseCoopers	Director
Marshall Sanborn	SECURIS USA, IIG	
Drew Sartin	Texas Office of Court Administration	Manager, Infrastructure Technology
Sherry Sheels	Texas Department of Aging and Disability Services (DADS)	Agency Information Security Officer
Greg Smith	Texas Comptroller of Public Accounts	Forensic Analyst
Aarla Stuyver	Health and Human Services	Information Security Officer
Lataha Wadley	HEWLETT-PACKARD	3rd Party Assessment Engagement Manager

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MARKETING [Paul Griffiths, Marketing Director Reporting]

- Heather will be the primary presence at DIR Texas Information Forum, Steve and Larry will also be there.
- Matt will show Paul how our website works and grant access so Paul can start adding dynamic content.
- Paul will retrieve the slide clicker from storage, and if functional bring to education meetings for speakers to use.

FINANCES [Dave Gray, Treasurer Reporting]

The May 1, 2015 Chapter balance sheet, including Eventbrite, PayPal and A Plus Credit Union is below.

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Budget - Annual Year to Date - Current Year

10/1/2014 through 9/30/2015 Using 2015 Budget

5/1/2015

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Category	Actual	2015 Budget	Difference
INCOME	61,583.18	55,100.04	6,483.14
Chapter Sponsorships (Inc)	11,500.00	9,999.96	1,500.04
Educational Revenue	40,793.33	35,500.08	5,293.25
Hosted Training Events	39,900.00	0.00	39,900.00
20150202 - 0206 CHFIV8	40,250.00	0.00	40,250.00
20150713 - 0714 Intro to Maware	-350.00	0.00	-350.00
Member Meetings	893.33	3,500.04	-2,606.71
Interest (Inc)	37.32	99.96	-62.64
Member Dues (Inc)	4,935.00	8,000.04	-3,065.04
Other Income	601.00	1,500.00	-899.00
Association-Branded Items	201.00	1,500.00	-1,299.00
Misc (Inc)	400.00	0.00	400.00
EXPENSES	49,488.84	61,050.00	11,561.16
Conferences (Exp)	1,500.00	2,250.00	750.00
Bsides	1,500.00	1,500.00	0.00
Innotech	0.00	249.96	249.96
Misc. Conference Expenses	0.00	500.04	500.04
Education Costs	32,888.72	33,000.00	111.28
Educational Promo Items	24.35	500.04	475.69
Hosted Training Events	31,998.52	27,000.00	-4,998.52
20150202 - 0206 CHFIV8	31,998.52	0.00	-31,998.52
Other Hosted Training Events	0.00	27,000.00	27,000.00
Misc	4.85	0.00	-4.85
Other Conferences & Training	354.00	1,500.00	1,146.00
Speaker Appreciation Awards	0.00	500.04	500.04
Speaker Expenses & Fees	507.00	2,499.96	1,992.96
Training Scholarships & subsidies	0.00	999.96	999.96
General Expenses	5,218.88	9,599.88	4,381.00
Accounting & Banking Fees	1,698.49	2,499.96	801.47
Advertising & Marketing	233.10	500.04	266.94
Association Branded Items	956.10	1,500.00	543.90
Equipment & Software Purchases	198.10	249.96	51.86
Office Supplies	58.99	200.04	141.05
Other	400.00	0.00	-400.00
Postal Box Rental	384.00	399.96	15.96
Printing Costs	29.10	249.96	220.86
Recognition Awards	523.00	500.04	-22.96
Records Storage	448.00	999.96	551.96
Website & Email expenses	290.00	2,499.96	2,209.96
Meetings	6,164.71	16,200.12	10,035.41
Board	1,108.79	3,500.04	2,391.25
Members	4,854.28	11,000.04	6,145.76
Planning	201.66	500.04	298.38
Net Difference:	12,094.34	-5,949.96	18,044.30

Notes:

1. Actual YTD income exceeds budget by \$6.4k primarily due to success of the CHFIV8 class
2. Income from chapter meetings is down by \$2.6k primarily due to members requesting refunds for chapter attendance.
3. Sales of association branded items is down compared to budgeted amount but may recover somewhat if ISSA logo shirt sales improves.
4. Hosted training event expenses are higher than budgeted by however income is higher as well.
5. Speaker expenses and fees still has \$2k remaining.
6. Training & scholarships still has \$1k remaining.
7. Balances: checking 36537.89, savings 111.18, paypal 3096.25, petty cash 100, net total 39845.32

Minutes are in draft form until approved by the Board Members

Minutes Approved as Published on:

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COMMUNICATION *[David Ochel, Corresponding Secretary Reporting]*

1. Nothing to report

LEADERSHIP *[Jacqueline Wilson, President Reporting]*

1. Nothing to report

ORGANIZATION *[Vern Williams, Operations Director Reporting]*

1. Nothing to report

VICE PRESIDENT'S REPORT *[Auston Holt, Vice-President]*

1. Nothing to report

EDUCATION DIRECTOR'S REPORT *[Matt Pardo, Education Director, Reporting]*

1. Education: discussed coming speakers. Dan Cornell for April, May Craig Williams, Raf Los for June. July to September are unconfirmed.

RECORDING SECRETARY

1. Nothing to report

NEW BUSINESS

UT Student Chapter (Dominic Pace)

1. Did not attend

Chapter Officer Communication

1. Nothing to report

Additional discussion notes:

1. None

ADJOURNMENT:

1. @13:07 Paul moved to adjourn, seconded by Auston, motion passed.