



ISSA: Chapter Board Meeting Minutes

January 8, 2015 11:30am - 1:00pm
 Crowne Plaza - 6121 N. IH 35
 Austin, TX 78731

Presiding Officer: Jacqueline Wilson, President	Recorded By: David Longenecker
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Officers, Members, and Guests in Attendance:

+ Jacqueline Wilson, President	+ David Longenecker, Recording Secretary
+ Auston Holt, Vice-President	+ Richard Stephens, Past Board Member
+ Matt Pardo, Education Director	+ Stephen Wolff, Past Board Member
+ Larry Moore, Membership Director	+ Courtney Cavness, Past Board Member
+ Dave Gray, Treasurer	+ Heather Poggi-Mannis, Past Board Member
+ David Ochel, Corresponding Secretary	
+ Paul Griffiths, Marketing Director	
Vern Williams, Operations Director	
Charisse Castagnoli, Sponsorship Director	

The meeting was called to order at 11:43 am by Auston. We do have a quorum.

1. Opening Comments – Outstanding items:
 - a. The procedures for passing the baton from one year’s board to the next could be improved.
 - b. Auston promotes ISSA events through the association’s Twitter account
 - c. Larry promotes ISSA events through LinkedIn

SPONSORS [*Charisse Castagnoli, Sponsorship Director Reporting*]

1. Did not attend; via email communicated the following:

Quick Highlights:

 - Alien Vault 2.5K sponsorship for Forensics class - verbal commit, expect paperwork this week
 - out reach to Rapid7
 - inbound Praetorian and Computer Associates

Other actions:

 - 1- I have confirmed Jon Ramsey is coming for Jan meeting
 - 2 - I reached out to the FBI for a speaker for Feb (and Rapid 7 to sponsor)
 - 3 - No sponsor likely for March since it is a vendor driven presentation (should be good, I asked Ron to provide us with the Top ten edge security gotchas of 2014)
2. No sponsor confirmed for January, though advance-purchase ticket sales for the membership meeting are strong.

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MEMBERSHIP [Larry Moore, Membership Director Reporting]

1. 223 last month, 217 this month. Larry can follow up with those that drop and find out why.

MARKETING [Paul Griffiths, Marketing Director Reporting]

1. Did not discuss

FINANCES [Dave Gray, Treasurer Reporting]

1. Updating named signatories on the bank accounts is a laborious process that requires signatures from all existing signatories, as well as signed minutes documenting election results and naming the new officers. This is a work in process. As such, the current budget was not presented during the meeting. Steve Wolff (former treasurer) provided the following via email:

Here is a brief Treasurer's report, my last one of these because Dave Gray is our new Treasurer! We will get the signature issue fixed next week. The 2015 Budget and the Bylaws are on the website under "Chapter Info". I always recommend that incoming officers read both of these docs.

BALANCES AS OF 12/3/2014

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A+ FCU Operating Account = \$27,491.61

A+ FCU Conference Account = \$111.10

PayPal Account = \$2,289.33

Overall we are in good shape.

OTHER ITEMS

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- 1) January Planning Meeting on Saturday Jan 17, 10a-2p. 14 registrants so far. Typical is around 25.
- 2) CHFIV8 Course the week of February 9-13 is sold out! Well, not exactly, but all 20 spots are either paid for or have committed registrants and the waitlist is enabled. We will slightly exceed the budget forecast of \$5,000 excess revenue.

COMMUNICATION [David Ochel, Corresponding Secretary Reporting]

1. David will update the Officers and Chapter Leaders mailing lists. "Austin ISSA Officers" will contain current officers and the immediate past president. "Austin ISSA Leaders" will contain all current and former officers, and others that participate in a leadership capacity.

LEADERSHIP [Jacqueline Wilson, President Reporting]

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1. Planning meeting scheduled for Jan 17, 10-2, at Texas Guarantee (45 and Mopac). The goal is a list of names we'd like to see speak (ideally national names, "keynote" speakers), desired topics, and guidance on how technical. More technical presentations tend to get higher ratings, but many members' dues are funded by employers that would like to also see strategic content.

ORGANIZATION *[Vern Williams, Operations Director Reporting]*

1. Not able to attend.

VICE PRESIDENT'S REPORT *[Auston Holt, Vice-President]*

1. Nothing to report

EDUCATION DIRECTOR'S REPORT *[Matt Pardo, Education Director, Reporting]*

1. Jon Ramsey, CTO for Dell SecureWorks, confirmed for January 21 membership meeting.
2. February speaker TBD.
3. March speaker to be provided by a business that sponsored a meeting in late 2014.
4. Forensics class is filling up. Of 20 seats available, 15 are purchased and 3 more are verbal commitments not yet purchased. At 16 paid we break-even.
5. All officers asked to keep an ear open for well-known speakers coming to Austin for other reasons, that we could approach to speak at ISSA while they are in town.
6. Matt will put together a survey regarding topics and speakers members would like to see in 2015. Auston will ask the same via Twitter.

RECORDING SECRETARY

1. Nothing to report

NEW BUSINESS

UT Student Chapter (Dominic Pace)

1. Did not attend

Chapter Officer Communication

1. Nothing to report

Additional discussion notes:

1. None

ADJOURNMENT:

1. @12:52 Auston moved to adjourn, seconded by Matt, motion passed.